

**Educational Cabinet Minutes**  
**March 15, 2023 2:30 p.m.**  
**Location: Int. I Breakout Room**

**Attendees:** Morgan Byrnes, Megan Coker, Jim Conway, Jeff Crotty, Lisa Fox, Ashley Gershen, Courtenay Hall, Paul Kelly, Alayna Lavigne, Deb Quillinan, Summer Steves.

**Cabinet Membership for 2022-2023:**

Morgan Byrnes (K/1), Megan Coker (Director of Curriculum, Technology, & Innovation), Jim Conway (Principal), Jeff Crotty (4/5), Lisa Fox (Admin Assistant), Ashley Gershen (K-6 Curriculum Coordinator), Courtenay Hall (Parent Rep), Paul Kelly (6th), Alayna Lavigne (2-3), Mallorie Meyer (MCI), Jenn O'Leary (Admin Intern), Deb Quillinan (EST), Summer Steves (Parent/PTSO Rep).

**Cabinet Goals for 2022-2023:**

Cabinet identified three lower MRA scores and will use those to generate goals for the year. The goals will be a focus of action teams.

1. Student Leadership : Self Advocacy
2. Supportive School Environment: Trusting Relationships
3. Goal Achievement: Student Goal setting

**UPDATES**

Principals Update	<p><u>Battle of the Books</u></p> <p>Congratulations to all Battle of the Books teams &amp; coaches, the students gain so much from this experience. Fifth grade took 1st place.</p> <p><u>Staff Development Day - Friday, March 17</u></p> <p>Jim is looking forward to the March 17 staff development day! It will be a very productive morning as K-12 will meet at the Marriott. Please bring your devices and headphones. You can park in the Marriott parking garage and enter the building through a back entrance. Link <a href="#">here</a> to the day's schedule.</p> <p><u>Music Department</u></p> <p>It is Music in our School's Month and the music department has planned a celebration at the end of March. Many students are participating in NYSSMA May 5th &amp; 6th and All County on March 31st and April 1st. Congratulations to our music teachers who are continuing to grow the programs.</p> <p><u>Victim Impact Statements</u></p> <p>Manon Affinto from Warren County has been rescheduled to March 30 at 2:30 in the cafeteria. Manon will be providing direction to interested staff members on how to write a victims impact statement.</p> <p><u>Cabinet Membership</u></p>
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	<p>We have a parent moving on to the Jr-Sr HS next year. Our goal is to have 2-3 parent reps on cabinet and if you know anyone who may be interested please reach out to Jim.</p> <p><u>Staff Bowling event</u> It was a lot of fun. Hopefully it will happen again</p>
PTSO Summer Steves	<p><u>Career Fair</u> - Tuesday 21, 5:30-7:00, LGES Gym There will be 18 professionals participating and sharing information on their careers (Personal Trainer, Police Officer, Firefighter, Florist, National Grid, Doctor, Nurse, Chef, Barber, Drywall &amp; Construction, Dojo Owner etc.) There will be raffle and participation prizes as well as pizza available for sale.</p> <p><u>Staff Appreciation Day</u> - Tuesday, May 2 Lunch from Moes will be provided. Classroom parents are assisting.</p>
MCI Mallorie Meyer	22-23 Meeting Minutes
EST Deb Quillinan	February Meeting Minutes
K-1 Morgan Byrnes	January Meeting Minutes
2-3 Alayna Lavigne	February Meeting Minutes
4-5 Jeff Crotty	February Meeting Minutes
6th Paul Kelly	January Meeting Minutes
Action Team Minutes	<p>Leadership Assembly - 22-23 Minutes - Event Date: Friday, June 9</p> <p>Scoreboard - February Minutes</p> <p>Social Studies Fair - February Minutes - Event Date: Wednesday, April 5</p> <p>PARP - February Minutes</p> <p>Math Night - February Minutes</p> <p>Patriotic Events - February Minutes - Event Date: Wednesday, June 14</p>

#### EDUCATIONAL CABINET SHARED DECISION MAKING DISCUSSION ITEMS

## **I. Curriculum Updates - Ashley Gershen**

Lots of good work happening and great cross level/vertical conversations.

New Math Program - We are moving forward with the results from the rubrics and a follow up meeting will be scheduled soon..

K-2nd Grade - Phonics work is continuing on the conference day.

3rd-6th Grade - Continuing their work on science investigations.

## **II. NYS Test Information**

Everybody should have received proctor information and we are in the process of putting together the student accommodations right now.

Curriculum Leader minutes shared the following information:

Educator Guide to the 2023 ELA and Math State Test

ELA - There is no longer an extended response essay for 3rd grade. There are fewer passages and short responses

Math - A 1 point response has been added. Only the answer provided on the line that will be scored.

## **III. MRA Discussion & Review of Cabinet Goals**

The MRA is our Leader In Me assessment that we do each year to measure how we are progressing as a Leader in me school. At the beginning of the year Cabinet identified three lower MRA scores and used those to generate goals for the year. These goals have been the focus of our Action Teams.

1. Student Leadership : Self Advocacy
2. Supportive School Environment: Trusting Relationships
3. Goal Achievement: Student Goal setting

Cabinet members reviewed these goals, how our action teams are working to improve our scores and how students are demonstrating student voice in the linked document - MRA Goals

Below is a description of each goal we have worked on, our target score and example questions that students were asked. Jim asked cabinet members to review these with their team and continue to come up with ideas and suggestions on how we can improve in these areas in relation to the responses that we would expect for our students. .

### **Cabinet Goal #1 - SELF ADVOCACY**

*Students work to overcome barriers, problem-solve, and find solutions on their own and know how to enlist support when needed.*

Our score: 71/100

Our target score: 85/100

Example Questions:

(Students) Asking an adult for what you need.

(Students) Getting help to reach your goals when you need it.

(Students) Standing up for yourself when you need to.

(Students) Telling a friend when you need something

(Students) Working to develop your strengths and talents.

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Cabinet Goal #2 - **TRUSTING RELATIONSHIPS**

*Students have a high trust relationship with at least one teacher they feel comfortable with and can connect to.*

Our score: 72/100

Our target score: 85/100

Example Questions:

(Students) I can be myself around my teacher.

(Students) I can talk to my teacher when I have a problem.

(Students) My teacher is easy to talk to.

(Students) My teacher understands me as a person.

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Cabinet Goal #3 - **STUDENT GOALS**

*Students are confident in their ability to set and achieve their goals.*

Our score: 70/100

Our target score: 85/100

Example Questions:

(Students) Following the plan you made to reach your goals.

(Students) Making a plan to reach your goals.

(Students) Setting goals.

(Students) Talking to someone about how you are doing on reaching your goals.

(Students) Tracking your progress as you work to reach your goals.

Ended 3:25